

Record of officer decision

Decision title:	To approve the expenditure of up to £5,500 from the Capital Maintenance Schools' Budget for environmental works to Michaelchurch Primary School.
Date of decision:	7 January 2021
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755
Ward:	Golden Valley South
Consultation:	<p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
Decision made:	<p>Agreement to:</p> <ol style="list-style-type: none"> 1. Award Balfour Beatty LP the contract to complete environmental works at Michaelchurch Primary School. 2. Approve the expenditure of up to £5,000 at Michaelchurch Primary School for environmental works. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget. 3. To authorise the expenditure of up to the value of £500 at Michaelchurch for professional fees. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.
Reasons for decision:	<p>Michaelchurch Primary School has not been included in the planned maintenance programme 2020/21 for any works.</p> <p>To complete the environmental works required at Michaelchurch Primary School to enable future building improvement works, to make the building fit for purpose and to address the school's Capital Maintenance request.</p> <p>To ensure all Council buildings are fit for purpose and maintained to the standards set out in the condition survey to address suitability, sustainability and affordability.</p> <p>The cost of the environmental works will be added to the maintenance</p>

	programme for 2020/21 and funded from the contingency within the existing school capital maintenance budget.
Highlight any associated risks/finance/legal/equality considerations:	<p>By not carrying out the works the school is at risk of incurring further maintenance requirements and resulting in the condition of the building deteriorating further, potentially costing the Council further money.</p> <p>There is a risk that once on site, further investigation work is identified once the environmental works start that was not previously apparent. Should this contingency be insufficient then a further officer decision will be required.</p>
Details of any alternative options considered and rejected:	<p>To decide not to progress to deliver this scheme at this time. This is not recommended as the risk of these environmental works not being completed means that future building improvements cannot progress.</p> <p>Herefordshire Council to source further quotations. This is not recommended as time will increase, which is not acceptable to meet the demand of the work required by the school.</p>
Details of any declarations of interest made:	None

Signed:

Ceri Morgan

Assistant director education, development and skills

Date: 7 January 2021